

MINUTES OF THE
MAG MANAGEMENT COMMITTEE MEETING
November 7, 2007
MAG Office Building - Saguaro Room
Phoenix, Arizona

MEMBERS ATTENDING

George Pettit, Gilbert, Acting Chair	Horatio Skeete for Ed Beasley, Glendale
Bridget Schwartz- Manock for Jan Dolan, Scottsdale, Chair	Mark Brown for Brian Dalke, Goodyear
Rogene Hill for Charlie McClendon, Avondale, Vice Chair	Mark Johnson, Guadalupe
# Matthew Busby for George Hoffman, Apache Junction	Darryl Crossman, Litchfield Park
* Jeanine Guy, Buckeye	Scott Butler for Christopher Brady, Mesa
* Jon Pearson, Carefree	Tom Martinsen, Paradise Valley
Wayne Anderson for Usama Abujbarah, Cave Creek	Carl Swenson for Terry Ellis, Peoria
Mark Pentz, Chandler	Karen Peters for Frank Fairbanks, Phoenix
Dr. Spencer Isom for B.J. Cornwall, El Mirage	# John Kross, Queen Creek
Alfonso Rodriguez, Fort McDowell Yavapai Nation	* Bryan Meyers, Salt River Pima-Maricopa Indian Community
Tim Pickering, Fountain Hills	Jim Rumpeltes, Surprise
* Lynn Farmer, Gila Bend	Shelley Hearn for Tempe
Pamela Johnson for Joseph Manuel, Gila River Indian Community	* Reyes Medrano, Tolleson
	# Gary Edwards, Wickenburg
	* Lloyce Robinson, Youngtown
	# Dale Buskirk for Victor Mendez, ADOT
	* David Smith, Maricopa County
	Chris Curcio for David Boggs, Valley Metro/RPTA

- * Those members neither present nor represented by proxy.
- # Participated by telephone conference call.
- + Participated by videoconference call.

1. Call to Order

The meeting was called to order by Acting Chair George Pettit at 12:05 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

Acting Chair Pettit noted that Dale Buskirk, Matt Busby, John Kross, and Gary Edwards were participating by telephone conference call. Acting Chair Pettit stated that transit tickets were

available from Valley Metro/RPTA for those using transit to come to the meeting. Parking validation was available from MAG staff for those who parked in the parking garage.

Acting Chair Pettit stated that Tom Martinsen was retiring after ten years as Paradise Valley Town Manager. Mr. Martinsen was presented a resolution of appreciation in acknowledgment of his contributions to the region. Mr. Martinsen thanked the committee for being such great colleagues. He commented that regional efforts are necessary and he had enjoyed being a part of MAG. Mr. Martinsen noted that his successor, Jim Bacon, will take over the Town Manager position January 7, 2008.

Acting Chair Pettit recognized Harry Wolfe, MAG Senior Project Manager, who will be retiring after working at MAG for 24 years. Mr. Pettit noted that Mr. Wolfe provided leadership in aviation, population, socioeconomic and Census activities and staffed numerous MAG committees. He noted the importance of the accuracy of the population estimates to the budgets of municipalities. Mr. Pettit congratulated Mr. Wolfe on the outstanding job he had done at MAG.

Dennis Smith, MAG Executive Director, stated that Mr. Wolfe had coordinated many projects, including the Westside Joint Land Use Study that was the first study done to protect Luke Air Force Base. He noted that Mr. Wolfe would be pursuing his passion to work on elderly mobility in airports. Mr. Smith remarked that Mr. Wolfe did quality, detailed work and it had been a pleasure working with him. Mr. Wolfe thanked the Committee for the recognition and remarked that he had enjoyed working at MAG for almost a quarter of a century.

3. Call to the Audience

Acting Chair Pettit stated that Call to the Audience provides an opportunity to the public to address the Management Committee on items that are not on the agenda that are within the jurisdiction of MAG, or non-action agenda items that are on the agenda for discussion or information only. Acting Chair Pettit noted that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard. Public comments have a three minute time limit and there is a timer to help the public with their presentations. Acting Chair Pettit noted that no public comment cards had been received.

4. Approval of Consent Agenda

Acting Chair Pettit stated that agenda items #4A, #4B, #4C, #4D, #4E, #4F, #4G, and #4H were on the consent agenda. Acting Chair Pettit reviewed the public comment guidelines for the consent agenda. He noted that no public comment cards had been received. Acting Chair Pettit asked if any member of the committee had questions or a request to have a presentation on any consent agenda item. None were noted.

Mr. Butler moved to recommend approval of consent agenda items #4A, #4B, #4C, #4D, #4E, #4F, #4G, and #4H. Mr. Rumpeltes seconded, and the motion carried unanimously.

4A. Approval of October 3, 2007 Meeting Minutes

The Management Committee, by consent, approved the October 3, 2007 meeting minutes.

4B. Pedestrian and Bicycle Design Assistance Programs

The Management Committee, by consent, recommended approval of the following projects for funding from the Design Assistance Program: City of Scottsdale, 70th Street Pedestrian and Bicycle Connection (\$55,000); Town of Gilbert, Pedestrian Safety & Traffic Calming Demonstration Project (\$75,000); Town of Gilbert, Bicycle Crossing Safety and Improvement Demonstration Phase II Project (\$90,000); City of Peoria, New River Underpass at Olive Avenue (\$125,000). The FY 2008 MAG Unified Planning Work Program and Annual Budget, approved by the Regional Council in May 2007, includes \$200,000 for the Pedestrian Design Assistance Program and \$300,000 for the Bicycle/Shared-Use Design Assistance Program. Four project applications were submitted by member agencies. The Pedestrian Working Group, the Bicycle Task Force, and the Transportation Review Committee unanimously recommended the four Design Assistance projects for approval.

4C. MAG Regional Bikeway Master Plan

The Management Committee, by consent, recommended approval of the MAG Regional Bikeway Master Plan. In June 2005, the MAG Regional Council approved \$150,000 of Congestion Mitigation and Air Quality (CMAQ) funding for the development of the MAG Regional Bikeway Master Plan. On August 21, 2007, the MAG Regional Bicycle Task Force recommended the MAG Regional Bikeway Master Plan for approval. The Master Plan serves as a guide for improving, expanding and connecting the MAG Region's bicycle facility network. The MAG Pedestrian Working Group, the MAG Bicycle Task Force, and the Transportation Review Committee unanimously recommended the MAG Regional Bikeway Master Plan for approval.

4D. Arterial Life Cycle Program Status Report

Fiscal Year (FY) 2007 was the first full fiscal year of implementation for the Arterial Life Cycle Program (ALCP). During that time, eighteen ALCP project overview reports were prepared by the lead agencies for projects in FY 2007. This brought the total of project overview reports submitted to twenty. Project overview reports describe the general design features of the project, estimated costs, implementation schedules and relationships among participating agencies. The reports also provide the basis of project agreements, which must be executed before agencies may receive reimbursements from the program. In FY 2007, sixteen project agreements were executed, bringing the total number of signed project agreements reports to seventeen. The Maricopa Association of Governments anticipates that an additional 20 agreements will be executed during FY 2008. The start of FY 2008 marks the beginning of the second full fiscal year of the implementation for the Arterial Life Cycle Program (ALCP). The ALCP has 39 projects programmed for work in FY 2008. The work programmed varies from studies, pre-design, design, purchasing right-of-way, and construction. In addition to the work programmed, \$75 million is programmed for reimbursement in FY 2008. This item was on the agenda for information.

4E. Proposed 2008 Revisions to MAG Standard Specifications and Details for Public Works Construction

The MAG Standard Specifications and Details for Public Works Construction publication represents the best professional thinking of representatives of several Public Works Departments. It was written to fulfill the need for uniform rules for public works construction performed for Maricopa County and the various cities and public agencies in the county. It further fulfills the need for adequate standards by the smaller communities and agencies who could not afford to promulgate such standards for themselves. Annually, the specifications and details are reviewed and refined by members of the construction industry. The MAG Standard Specifications and Details Committee has completed its 2007 review of proposed revisions to the MAG publication. The summary was sent to MAG Public Works Directors, in addition to members of the Management Committee, for review for a period of one month. If no objections to any of the proposed revisions are suggested within the month review time frame, then the proposed revisions are regarded as approved and formal changes to the printed and electronic copies will be released. It is anticipated that the annual update packet will be available for purchase in early January 2008. This item was on the agenda for information.

4F. Update to the Arterial Life Cycle Program Policies and Procedures

The Management Committee, by consent, recommended approval of the proposed changes to the previously approved December 13, 2006 Arterial Life Cycle Program (ALCP) Policies and Procedures. The ALCP is a key part of Proposition 400 and represents more than \$1.6 billion of regional investment over the next 20 years. The ALCP Policies and Procedures provide guidance to MAG and to MAG member agencies to ensure that the program is implemented in an efficient and effective manner. Revisions are now required to the ALCP Policies and Procedures that were approved by the MAG Regional Council on December 13, 2006. The proposed revisions include a new section on Regional Area Road Fund (RARF) closeout policies and other minor technical refinements. MAG staff and the ALCP Working Group met on September 6, 2007 to discuss and develop the suggested technical changes to the December 13, 2006 ALCP Policies and Procedures. A draft version of the suggested changes was disseminated via email to the ALCP Working Group for additional review and comments. The section on the ALCP RARF closeout establishes policies for determining the availability of funds used in the ALCP RARF closeout process, project eligibility requirements and deadlines, and the prioritization of eligible projects that may receive ALCP RARF closeout funds. The technical refinements to the ALCP Policies and Procedures include certifying the revenues and regional reimbursement costs in the ALCP Report, removing the requirement for QA/QC meetings, and modifying the inflation factor used for ALCP calculations.

4G. Vendor Selection for Digital Aerial Photography

The Management Committee, by consent, recommended approval of the selection of Aerials Express to provide digital aerial photography in an amount of \$32,250 plus applicable tax. In May 2007, the MAG Regional Council approved the FY 2008 Unified Planning Work Program and Annual Budget, which included \$85,000 for digital aerial photography for use in planning activities by both MAG and its member agencies. As in past years, this photography has been made available at no charge to MAG member agencies. MAG issued an Invitation for Bids and

on September 14, 2007 received three bids to provide this product, from Aerials Express, AirPhotoUSA (Digital Globe) and Landiscor. A multi jurisdictional evaluation team reviewed the bids, and it was recommended to MAG that the lowest bid of \$32,250 plus tax from Aerials Express be selected. The MAG Management Committee is requested to recommend approval of Aerials Express to provide digital aerial photography in an amount of \$32,250 plus applicable tax.

4H. Approval of the Draft July 1, 2007 Maricopa County and Municipality Resident Population Updates

The Management Committee, by consent, recommended approval of the July 1, 2007 Maricopa County and Municipality Resident Population Updates provided that the Maricopa County control total is within one percent of the final control total. The draft July 1, 2007 Maricopa County and Municipality Resident Population Updates, which are used to allocate \$23 million in lottery funds to local jurisdictions, prepare budgets and set expenditure limitations, were prepared using the 2005 Census Survey as the base and housing unit data supplied and verified by MAG member agencies. Because there may be changes to the Maricopa County control total by DES, the MAG POPTAC recommended approval of these Updates provided that the County control total is within one percent of the final control total.

5. Commuter Rail Strategic Plan

Rick Pilgrim, URS Corporation, provided an update on the Commuter Rail Strategic Plan, which was initiated in February 2007. Mr. Pilgrim stated that the overall project approach was to convene stakeholders from around the region to define requirements for commuter rail in the MAG region and northern Pinal County, and to develop consensus for commuter rail in the Regional Transportation Plan. Mr. Pilgrim stated that the orienting theme is including a balance of physical requirements and jurisdictional requirements.

Mr. Pilgrim explained the different types of rail technology: light rail, an example of which is the system which will be operative in Phoenix by the end of next year; heavy rail, an example of which is the BART subway system in San Francisco; and commuter rail, an example of which is the Trinity Railway Express in Dallas that uses a locomotive train.

Mr. Pilgrim stated that commuter rail can benefit consumers by providing longer trips in congested corridors, offering relief in peak periods to parallel highways, providing service to urban centers, offering consistent travel times in the future, and providing links to developing areas. He noted that the purposes for trips by commuter rail include daily AM and PM peak period and occasional midday, evening, and weekend travel. Mr. Pilgrim stated that commuter rail would transfer to other transit connections, such as bus or light rail.

Mr. Pilgrim noted that 21 systems are currently operating in the nation, with 26 systems either proposed or in the planning stages. He advised that the Denver, Salt Lake City, Seattle, Dallas, and Houston regions, with which the MAG region competes for employers and skilled employees, are investing in rail.

Mr. Pilgrim stated that there is a need for transportation options due to population and traffic growth, transportation cost increases, air quality concerns, economic sustainability, and implementing existing railroad alignments for uses other than freight.

Mr. Pilgrim stated that in developing the strategic plan, an analysis evaluated the Strengths, Weaknesses, Opportunities, and Threats and identified the physical, operational, jurisdictional and financial opportunities and constraints in the region. Mr. Pilgrim displayed a map that showed the areas identified by stakeholders that might be appropriate for commuter rail.

Mr. Pilgrim stated that the proposed goals for the strategic plan include employing commuter rail to shape growth, improving transportation mobility opportunities, providing a seamless and cost effective transportation option, promoting sustainability, and increasing public/private cooperation toward implementing commuter rail.

Mr. Pilgrim then reviewed the implementation framework. He said that the concept system plan was developed from information in a previous MAG study and through input from stakeholders. The concept system plan includes utilization of the freight rail lines that are currently in place in the study area: the BNSF Grand Avenue, Union Pacific (UP) Mainline Chandler, the UP Mainline Southeast, the UP Mainline Yuma/West, and the UP Mainline Tempe. Mr. Pilgrim stated that the concept plan also considers potential alignments in developing areas.

Mr. Pilgrim said that implementing commuter rail will require decisions on governance and administration, cooperation with the railroads, and funding. He noted three potential commuter rail scenarios: the Get Started - a single corridor, low cost of entry option; the Starter System - a two or more corridors, moderate cost of entry option; the Regional System - a multiple corridors, high cost of entry option.

Mr. Pilgrim stated that the final stakeholders meeting took place last week and they are in the process of outlining the implementation requirements. He advised that a draft final report would be brought before the Management Committee in January or February 2008. Acting Chair Pettit thanked Mr. Pilgrim for his update. No questions from the Committee were noted.

6. Update on the Incarceration of Municipal Prisoners Stakeholders Group

Jeff Romine, MAG Senior Regional Economist, updated members on activities of the Incarceration of Municipal Prisoners Stakeholders Group. He noted that the Stakeholders Group has met on three occasions and reached consensus on a number of recommendations, but two items remain to be resolved prior to reporting the findings to the Management Committee: The Maricopa County Jail Per Diem Rates Study and the billing rate change information provided to municipalities.

Mr. Romine stated that Maricopa County is currently completing the Maricopa County Jail Per Diem Rates Study to analyze the methodology and costs related to local jurisdictional reimbursement rates for booking and per diem expenses of municipal prisoners. He noted that completion of the study is anticipated for the end of December and the consultant will provide a briefing to the Management Committee in February.

Mr. Romine stated that currently, the billing rates are provided to municipalities each April by the Maricopa County Finance Department. Upon discussion with the Stakeholders, the County agreed to provide the billing rate information by February 1st of each year. He advised that to provide useful information for local budget processes, municipalities have indicated they need the information as early as October of the previous year. Mr. Romine stated that County staff is currently investigating the earliest date when preliminary billing rate data could be made available.

Mr. Romine stated that the Stakeholders Group has reached a consensus to encourage the use of videoconferencing for adjudication. He advised that right now, only one jail has videoconferencing capability, and there is hope by the Sheriff's Office to provide this capability to other jail locations in the County.

Acting Chair Pettit asked the extent the Stakeholders discussed with the County opening up more booking sites to minimize the costs of transporting prisoners downtown. Mr. Romine replied that the Stakeholders had not explicitly discussed additional sites, but did discuss the future need for additional jail space, which would also include booking space.

7. Interest in Holding an Informal Discussion of Managers

Mr. Smith noted that not only has the region gained more than 800,000 new residents since 2000, and since that time, several communities have new managers. Mr. Smith stated that Chair Jan Dolan and Vice Chair Charlie McClendon met with staff about scheduling a relationship-building forum. He noted that some of the ideas include preparing a questionnaire to be completed by managers. The information from the questionnaire could be used in the preparation of a directory for managers' use. Mr. Smith stated that the forum could be held in the morning and include exercises on sharing career experiences and best practices. He noted that another idea is to bring in Dr. James Johnson, Professor of Management at University of North Carolina Chapel Hill, as a luncheon speaker. Mr. Smith added that the elected officials also could be invited to this luncheon. Mr. Smith introduced Alana Chavez, MAG Management Analyst, who will staff the effort. He advised the Management Committee that this was only a concept at this point and stated that direction was requested on whether the Management Committee wanted this to proceed.

Mr. Pickering expressed that he thought this was an outstanding concept and he fully supported holding a forum. He commented that managers do not have the opportunity to socialize and develop relationships and he thought it important to know both sides of the Valley. Mr. Pickering offered his assistance in the effort.

Mr. Rumpeltes stated his agreement with Mr. Pickering's comments. He added that he was pleased to hear of the concept.

Ms. Hill conveyed Mr. McClendon's support for the idea and would like to see it move forward.

Mr. Crossman expressed that the forum was a good idea and was timely.

Mr. Smith stated that putting together a statewide transportation plan will be more challenging than putting together Proposition 400.

8. Comments from the Committee

An opportunity will be provided for Management Committee members to present a brief summary of current events. The Management Committee is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

Acting Chair Pettit noted the importance of paying close attention to the population estimate numbers when they are released.

Mr. Smith noted that the Management Committee had received an air quality briefing the previous month. He noted that the December Regional Council meeting had been rescheduled to later in the month to accommodate late information received for the PM-10 Plan that is due to Environmental Protection Agency by December 31. He asked members to contact staff if they had any questions before the Regional Council meeting.

Shelley Hearn announced that Tempe's new City Manager, Charlie Meyer, will begin work in December. She commented that he would be appreciative of attending the forum and getting acquainted with the Committee.

There being no further business, the meeting adjourned at 12:40 p.m.

Secretary

Chairman